

**Standardization
Automation
Evolution**

Tuning ERP System

Purchase Order Management

TUNING - Purchase Order Management

From price proposal to Payment - we will help to automate the entire procurement process

Purchase Order Management aids you company to cut costs and improve vendor relationships by automating and centrally managing your purchasing processes. You can automat your ordering processes to certify firm supply of materials while enforcing policy and process controls.

KEY FEATURES

AQUIRE CONTROL OF APPROVALS

Control release through a pre-set approval process

REDUCE ACQUISITION COSTS

Place orders with the vendor that best meets your price and delivery time requirements
Generate drop shipment purchase orders from open sales orders automatically

INCREASE EFFICIENCY

Automate your entire supply chain by eliminating repetitive data entry and errors
Include suppliers, receiving, accounting, and other departments easily and efficiently

SAVE TIME WORKING WITH RECEIPTS AND VOUCHERS

Track receipts—partially filled, completely filled,
Create accounts payable vouchers automatically from receipts
Consolidate multiple receipts into a single voucher and multiple invoices from a single receipt
Modify pricing during invoice entry in Accounts Payable with automatic variance posting in General Ledger

ABOUT TUNING

Tuning is an IT Technology Company providing state of the art ERP solution targeting small and medium sized companies. We help our customers with a cost efficient and easy to use ERP solution that meets the demands of today's fast phase and ever- changing business environment.

REDUCE COSTS AND AUTOMATE YOUR ENTIRE SUPPLY CHAIN

With Purchase Order Management, you can:

Print, export or email purchase orders. It is very easy to email a purchase order with picture and specification attached within the ERP system

Submit purchase request for quotation

Configurable Order Types. Predefine order types tied to specific order processing requirements, workflow scenario that will be generated in the Accounts Payable and matching process.

Specify approval before sending the Purchase Order.

Create the Purchase Return from receiving with originally cost rate and Auto generating of Debit Note to Supplier

Receive partial or consolidated orders.

Send Purchase Order to key supplier via File

Purchase Order Report

Print Close

Tuning Consultancy (SG) Pte Ltd
No 60, Paya Lebar Road,
12-55, Paya Lebar Square
SG 409051
Print Date 15/10/2020

TUNING CONSULTANCY

Purchase Order
Approved

Supplier		Ship To	
Supplier Name : TransferWise Attention : charles.zheng 12 Kallang Ave, #03-20 Aperia, SG 339511		Buyer : charles.zheng 20 Airline Road, Singapore SG S19833	

PO DATE	PO NUMBER	DEL. DATE	TERMS	DEL. MTD	DEL. TERMS	CURRENCY
2020-03-05	PONOR2020030500006	2018-09-30	N30		FCA	SGD

Line	Service or Product Description	Product image / Specification	Quantity	UOM	Price	Disc	Charges	Net Amount
10	iPhoneX iPhone X A1865		1	box010	10000.00	0	0.00	10000.00

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Purchase Order Printing

Send to: david.cher@transferwise.com

Subject: Purchase Order: PONOR2020030500006

Content

Attn: David.Cher
Enclosed is our Purchase order number PONOR2020030500006.
Please do confirm back the availability of the Item listed in the Purchase Orders at your earliest possible.

Best Regards,
Charles Zheng
Contact No.:
Email : charles.zheng@tuning.com.sg

Attachment



PurchaseOrderReport_20201015211210.pdf Remove

Send Close

PURCHASE ORDER MANAGEMENT CAPABILITIES AND FEATURES

Partial and Consolidated Receipts

Track when purchase orders are received, orders can be completely or partially filled. You can modify pricing information during bill entry in Accounts Payable, and the difference will be posted to the designated variance account.

Simplified Item Tracking

Manage unequal inventory IDs among suppliers and your system. Automatically assign lot and serial lot numbers when you receive purchase orders.

Automatic Payment Vouchers

Create accounts payable vouchers automatically when goods are received for complete, partial, or consolidated orders. You can consolidate multiple receipts into a single voucher and enter multiple bills for a single receipt. Also, add one or more prepayment requests to purchase orders, as well as allow purchase orders to be added to prepayment documents.

Drop Shipments

Create drop shipments to deliver goods directly to a customer location. You can create drop shipments automatically from sales orders or enter them manually by linking to a sales order from the purchase order entry screen. After the bill is entered for the drop shipment order, the corresponding sales order will be released and an invoice will be generated for the customer.

Landed Cost

Include shipping, receiving, charges in the total cost of your purchase items. Landed costs are automatically included in the inventory costs for stocked items.

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Vendor Selection and Performance Analysis

Upload vendor price lists with prices, quantities, and effective date. Review prices from multiple vendors for a purchase order. Statistical information is used to automatically produce purchase orders and analyse vendor performance.

Audit Trail

Maintain a thorough audit trail of all purchasing transactions, including the identity of users who entered and approved transactions and modified the record. Notes and supporting electronic documents can be attached directly to transactions.

Reporting and Drill-Down

Analyse and manage your purchasing experience through a complete set of inquiry screens and auditing reports with drill-down to the original transactions.

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